

Cass County Weed Control Board
Cass County Weed Control Office
1201 Main Ave W, West Fargo
Monday, January 8, 2024

9:00 AM Meeting called to order.
Roll call of the members
Approve minutes of previous meeting
Approve order of agenda

Agenda

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|---------------------------------|--------------------|
| 1. Budget Report | |
| a. Monthly Financial Statements | Information/action |
| b. Approval of bills | Information/action |
| 2. New Business | |
| a. Weed Officer Job Position | Information |
| b. Election of Officers | Information/action |
| c. Meeting Schedule | Information/action |
| d. Seasonal Field Aid | Information/action |
| e. NDWCA Meetings | Information/action |
| f. ROW Spray Contracts | Information/action |
| g. Other | |
| 3. Monthly Progress Report | Information |
| 4. Upcoming events | Information |

For information on any of the agenda items or the need for special accommodations contact: Stan Wolf, 701-298-2388, wolfs@casscountynd.gov

Weed Control Progress Report

December 27, 2023

Period from to Dec 5, 2023, to Dec 27, 2024,

submitted by Stan Wolf

New Business:

Weed Officer Position: Mr. Wolf has informed the weed board that he will be retiring in 2024 upon a successful search for a replacement. The process of posting advertisements for the position, interviewing process, and proposed timeline will be presented by Tracy Peters, Cass County Human Resources. A copy of the current job description is enclosed.

Election of Officers for 2024: The chair and vice chair officers are elected for a one-year term; election of officers is required at the start of the year.

Action: Conduct election of officers for the 2024 term.

2024 Meeting Schedule: Enclosed is a draft meeting schedule for 2024. Please review to see if there are any conflicts with your schedules.

Proposed Motion: Approve 2024 meeting schedule.

Seasonal Field Aid: Every year a summer field aid is hired to assist the Weed Officer in scouting, mapping, and controlling noxious and troublesome weeds. An additional consideration for hiring a field aid is safety when field operations are conducted in rough terrain or remote areas. Having an additional individual in the area to quickly assist in the event of a sprayer upset is important to minimize environmental damage or to provide medical assistance if needed. A new hire would start at \$16.85 per hour. A staff requisition will need to be submitted to Commissioner Breitling for his approval and signature.

Proposed motion: Move to approve hiring a summer field aid to assist in spraying and scouting operations.

NDWCA Meetings: Mr. Wolf's term for NDWCA president expires in January 2024. Mr. Wolf may be requested to attend association board meetings or be involved with special committee work. Mr. Wolf will communicate with the board chair or vice-chair regarding meetings or travel needs.

Proposed motion: Move to permit Mr. Wolf to attend or travel for NDWCA business as needed.

ROW Spray Contracts: The Right-Of-Way noxious weed spray contracts have expired. Solicitations for new bids will need to be sent out and winning bidders selected. Previously the bid packages were sent out in late January/early February with bids delivered early March. Awarding of winning bids approved in March weed board meeting.

Action: Recommendations for changes to the bidding process or contract terms to be addressed.

Monthly Report:

NDWCA Conference recap. A recap of the NDWCA conference will be presented.

Commission Portfolio: Commissioner Breitling has been assigned the Planning & Operation Services portfolio which includes Roads and Bridges, Planning, Weed, Vector, and Water Resources Boards.

County Commission Report: Mr. Wolf will inform the County Commission on January 16 at their regular meeting of the addition of Spotted hemlock to the county noxious weed list.

Upcoming Events:

NDWCA Conference	January 2-5, Bismarck
Wide World of Weeds Workshop	January 16, Fargo
Cass County Commission	January 16, Fargo
Soil/Soil Water Workshop	January 17, Fargo
Private Pesticide Certification Training	February 1, Fargo
Private Pesticide Certification Training	February 6, Zoom meeting.
Private Pesticide Certification Training	February 13, Argusville
Private Pesticide Certification Training	February 21, Zoom meeting.
Private Pesticide Certification Training	March 6, Zoom meeting.